

**Citizens' Advisory Committee (CAC)  
Of the  
Kalamazoo Area Transportation Study (KATS)**

Friday, August 11<sup>th</sup>, 2023 at 9:30 AM via Zoom

Meeting Minutes

**CALL TO ORDER**

The meeting was called to order by Paul Sotherland at 9:31 a.m.

**INTRODUCTIONS**

Introductions were made by those present.

**MEMBERS PRESENT**

Kay Chase  
Marc Irwin  
Jim Justice  
Paul Sotherland

**MEMBERS ABSENT**

Craig Williams

**OTHERS PRESENT**

Megan Mickelson  
Ali Townsend

**CHANGES/ADDITIONS TO THE AGENDA**

No changes were made.

**APPROVAL OF THE AGENDA**

MOTION made by Irwin, SECOND by Justice; to approve the agenda as presented. MOTION APPROVED.

**MINUTES FROM THE APRIL 11<sup>th</sup>, 2023, MEETING**

MOTION by Irwin, SECOND by Justice; to approve the minutes from the April 11, 2023 meeting. MOTION APPROVED.

**PUBLIC COMMENTS**

No public comments were made.

**GENERAL KATS WORK ELEMENTS UPDATE**

Mickelson reported that non-motorized data collection has been going smoothly this summer with progress being made on sidewalk inventory. A presentation was made by Townsend and Mickelson at the Michigan Association of Planning Annual Conference to share insights on the data collection process through QuickCapture.

Mickelson noted that the Complete Streets Subcommittee met earlier this week regarding the Complete Streets Implementation Plan and reviewed a draft version of the potential project scoring.

There is still much progress to be made on the plan and KATS staff is working on finalizing a draft for the next quarterly meeting of the Complete Streets Subcommittee.

Mickelson mentioned that was an upgrade to KATS' website this summer as the site was switched to a new host provider and included many upgrades to make finding information more user friendly.

**PUBLIC COMMENTS**

No public comments were made.

**MEMBER COMMENTS**

Sotherland gave positive feedback regarding the new upgrade the KATS' website. The new website is great and easy to navigate.

Justice inquired about Transportation Improvement Program (TIP) projects and recent amendments, including the 131 BR project. Mickelson demonstrated where to find information on the KATS' website.

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 10:30 a.m.

DRAFT