
**Application and Instructions
for
Transportation Improvement Program
Projects**

Approved October 19, 2011



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Application and Instructions for Transportation Improvement Program Projects

Kalamazoo Area Transportation Study

Introduction

The purpose of this document is to provide a guide concerning the Kalamazoo Area Transportation Study's (KATS) Prioritization Process. This process is used to prioritize and award Federal Surface Transportation Funding Program (STP) dollars for projects that further the established goals of KATS.

Goals and Objectives

Since the Transportation Improvement Program (TIP) is the short range planning element of the Metropolitan Transportation Plan, each TIP project must comply with the goals and objectives listed in the Metropolitan Transportation Plan.

Guidance for Applicants

Review and Prioritization of Concept Statements

This Prioritization Process is the adopted procedure to be followed in prioritizing and selecting projects for Federal Surface Transportation (STP) funding. All Project Concept Statements submitted to KATS for STP funding will be reviewed using the following procedures:

1. Each project submitted from a local agency's Capital Improvement Program (CIP) will be reviewed using the identified Prioritization Process.
2. KATS Staff and the Prioritization Subcommittee will develop a preliminary project list of all projects based on the weights of the Prioritization Process. Projects will be competing against one another based on the funds available.
3. The prioritized list will be adjusted to remain fiscally constrained.
4. The recommended project list will be reviewed at the Technical Committee level. Technical Committee will then make a recommendation to the Policy Committee for approval and funding.

Application Instructions

The Project Concept Statement is to be filled out by the local agency for each project per fiscal year. Applications should be filled out thoroughly and include any supplemental information required.

It is recommended that agencies submit enough projects so that a comprehensive recommended project list may be developed.

Definitions

Prioritization Process

ADT (Average Daily Traffic):

- Count must be within 3 years of project.
- Count totals/divisions may need revision

Existing Condition:

- PASER for Roads, data is already collected and maintained by KATS staff
- If a roadway has more than one rating for the length of the project, the worst condition will be used.

Local Planning and Economic Development:

- Project conforms with either local land use plan, corridor plan, Complete Streets plan, water and sewer master plan, or other locally supported planning document

Environmental Justice:

- Project is located within, or directly adjacent to, an Environmental Justice area defined in the KATS Metropolitan Transportation Plan

Safety:

- Project has a three year crash history that exceeds KATS adopted thresholds

Commercial Corridors of Significance:

- Corridor is identified within the KATS Freight Plan

Prioritization Process Factors

Factor	Measure	Points Available
ADT (Average Daily Traffic)	ADT / 1000, rounded	Up to 25
Condition- PASER	PASER (Pavement Surface Evaluation and Rating) 0-2 5 points 3-4 20 points 5-6 10 points 7-10 0 points 100% Preserve +5 points	Up to 25
Local Planning and Economic Development	Identified in Local Planning Efforts 5 points will be assigned up to a maximum of 15 for every capital, master plan and economic development plan that the project supports	Up to 15
Environmental Justice	Project located in identified EJ area	10
Safety	Project has a three year crash history that exceeds KATS adopted thresholds	5
	Project corrects the above Identified safety issues	10
Commercial Corridors Of Significance	Projects is on a corridor identified in KATS Freight Plan	10

Total: 100

Project Concept Statement

Transportation Improvement Program (Road Only)

<i>Project Identification</i>				
Year:	Agency:	Road Name:	Project Limits:	
Project Location (include the village or township the project is in):				
Beg. M.P.	End M.P.	Total Project Length (feet and miles)	Is project listed in KATS LRP?	
Functional Classification:				
Primary Work Type (Circle ONLY 1)	Resurface Reconstruct Restore & Rehabilitate	Widen (Major) Widen (Minor) New Route/Structure	Roadside Facility Traffic Operations	Bridge Replacement Bridge - Other
<i>Project Description</i>				
<i>Project Cost Estimate</i>				
<u>Federal Cost</u>	<u>Federal Source</u>	<u>Local/State Cost</u>	<u>Local/State Source</u>	<u>Total Cost</u>
<i>Project Data</i>				
<u>Current Traffic Volume</u>	<u>Is Project in KATS Freight Plan?</u>	<u>Accident Rate</u>	<u>Located in EJ Area</u>	<u>Current PASER Rating</u>
<u>Local Planning Description</u>				