



**KALAMAZOO AREA TRANSPORTATION STUDY
POLICY COMMITTEE
MEETING OF JULY 29, 2009**

The July meeting of the Kalamazoo Area Transportation Study Policy Committee was called to order at 9:00 a.m. at the Kalamazoo County Road Commission lower level conference room. Meeting attendance was recorded on the sign-in sheet.

MEMBERS PRESENT

Dennis Berkebile (Chair), Jeff Bither, Allan Bussema, Carol Fricke, Karen Hayward, Dave Healy, Libby Heiny-Cogswell, Tim Hudson, Jack Mekemson, Michelle O’Neill, Claudette Reid, Susan Richardson, Greg Rosine, Phyllis Simmons, Jeff Sorensen, Tom Swiat, Jr., Don Ulsh, and Jack Urban.

MEMBERS ABSENT

Dave Anderson, Rob Heasley, Lee Philport, Ron Reid, Bob Vlietstra, and Loren Warfield.

OTHERS PRESENT

Lew Bashaw, John Byrnes, Dennis Durham, Michele McGowen, Fred Nagler, Bill Schomisch, Kathy Schultz, Jon Start, and Steve Stepek.

MINUTES OF THE JUNE 24, 2009 MEETING

Motion by the Policy Committee, “*to approve the minutes from the June 24, 2009 meeting.*” Motion approved.

TECHNICAL COMMITTEE REPORT

Jon Start reported on the July 9th Technical Committee meeting. The committee took action to approve the changes to the FY 2008 - 2011 Transportation Improvement Program. They heard status reports on Oshtemo Township’s request for National Highway System classification change for 10th Street and the socio-economic information for the 2035 Transportation Plan.

CITIZENS’ COMMENTS - None

TRANSPORTATION IMPROVEMENT PROGRAM

A copy of the proposed amendments was distributed to the Policy Committee for action. The amendments were needed to adjust the FY 2010 program of the FY 2008 - 2011 Transportation Improvement Program. The amendment list also included some clean-up of FY 2009 and impacts to FY 2011 based on FY 2010 changes.

Fiscal Year	Respon-sible Agency	Project Name	Limits	Project Description	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Cost (\$1000s)	Local ID No.
2009	MDOT	M-43	918 East Michigan Avenue	Pump station rehabilitation	1,351	ST	262	M	37	CITY	1,650	2010-24
2009	MDOT	M-96	Over Mill Race, Augusta	Removal of existing bridge and reconstruct the new bridge	865	BRT	216	M			1,082	2010-25
2009	Portage	Local Street Paving	Various Locations	To be determined					200	CITY	200	2009-19
2009	Portage	Oakland Drive	Kilgore Road to Vincent Drive	Mill and resurface							0	2009-21
2009	Portage	Oakland Drive	Shaver Road to Katie Court	Mill, 4" Overlay							0	2009-20
2009	Public Trans	Equipment Acquisition	Small Tools	Acquire miscellaneous maintenance equipment							0	2009-29
2009	Public Trans	Equipment Acquisition	Freon Recovery System	Replace Freon recovery system	6	5307	2	CTF			8	2009-26
2009	Public Trans	Equipment Acquisition	Equipment Vehicle	Staff car replacement (9-9)	19	5307	5	CTF			24	2009-27
2009	Public Trans	Equipment Acquisition	Equipment Vehicle	1/4 Ton pickup truck	24	5307	6	CTF			30	2009-28
2009	Public Trans	Facilities (Bus Shelters)	Bus Shelter Replacement	Bus shelter replacement	240	5307	60	CTF			300	2009-30
2010	Kalamazoo	Drake Road	West Main Street to Grand Prairie	Mill and resurface							0	2010-A2
2010	Kalamazoo	North Street	Douglas Avenue to Gull Road	Spot reconstruction; mill and resurface	614	STUL			156	CITY	770	2010-4
2010	Kalamazoo	Portage Street	City Limits to Lakeway	Mill and resurface; Replace curb and gutter	448	STUL			112	CITY	560	
2010	KCRC	35th Street	I-94 Westbound Off Ramp to Kalamazoo River Bridge	Resurface and widen to align with new bridge over Kalamazoo River; reconstruct and realign intersection of Miller Drive and 35th Street; construct new traffic signal; place curb and gutter and drainage improvements	815	STUL			365	CNTY	1,180	2010-9
2010	KCRC	Stadium Drive	4th Street to 6th Street	Resurface with minor widening at intersection	250	STUL			200	CNTY	450	2010-21

Fiscal Year	Responsible Agency	Project Name	Limits	Project Description	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Cost (\$1000s)	Local ID No.
2010	MDOT	M-331	Kilgore Road northerly to M-43 in the City of Kalamazoo, Kalamazoo County	Cold milling and HMA Overlay with sidewalk ramp upgrades	1,530	NH	339	M			1,869	
2010	Portage	Local Street Paving	Various Locations	To be determined					500	CITY	500	2010-26
2010	Public Trans	CY-2010 Operating Assistance	01-01-10 Through 12-31-10	Fixed route and demand response	1,980	5307	4,045	CTF	2,246	TRAL	8,271	2010-28
2010	Public Trans	Equipment Acquisition	Heavy Equipment	Fork lift replacement							0	2010-31
2010	Public Trans	Equipment Acquisition	Small Tools	Acquire miscellaneous maintenance equipment							0	2010-32
2010	Public Trans	Equipment Acquisition	Heavy Equipment	Fork lift replacement	22	5307	6	CTF			28	2010-31
2010	Public Trans	Facility Renovation	Transportation Offices	Facility Renovation	30	5307	7	CTF			37	
2011	Kalamazoo	Burdick Street	Amtrak RR Tracks to Paterson Street	Mill and resurface, curb and gutter repair							0	2011-A1
2011	Portage	Oakland Drive	Shaver Road to Katie Court	Mill, 4" Overlay	431	STU			242	CITY	673	2009-20

Staff noted that changes will be coming to the Policy Committee to amend the FY 2008 - 2011 Transportation Improvement Program to reflect extra American Reinvestment and Recovery Act (ARRA) funding available from bid savings. These changes will be coming back to the committee in August or September. Susan Richardson noted that all of the ARRA funds for Kalamazoo County need to be obligated by December 31 or else they go back to the State of Michigan for redistribution. The Policy Committee has endorsed a Tier 2 list of projects for ARRA funds should extra funds become available.

Libby Heiny-Cogswell asked why the Drake Road project was being removed from the TIP. Mr. Start noted that the City of Kalamazoo is moving the project out of the current TIP and that it may be added to the FY 2011 - 2014 TIP which will be developed over the course of the next year. She noted that Oshtemo Township was not aware of the removal of this project from the TIP and requested that it be put back in the TIP. It was noted that the TIP amendments that were being acted on were only for FY 2010 and did not include out years of the TIP.

Motion by the Policy Committee, ***“to adopt the amendments to the FY 2008 - 2011 Transportation Improvement Program as presented.”*** Motion approved. One dissension

AGREEMENT WITH KALAMAZOO COUNTY

A copy of the user agreement for the Kalamazoo County pictometry software and images was provided to the Policy Committee for their approval. KATS staff uses the pictometry images while working on various projects and by signing the agreement, agrees to refer any public requests for information to Kalamazoo County Planning.

Motion by the Policy Committee, ***“to authorize the Policy Committee Chairperson’s signature on the User Agreement for the Kalamazoo County Pictometry.”*** Motion approved.

PASS THROUGH AGREEMENT WITH METRO TRANSIT

A copy of the Pass Through Agreement for a Transit Comprehensive Operational Analysis (COA) of the Metro Transit System was distributed to the Policy Committee. The agreement will allow the Section 5303 Federal Transit Administration funding that KATS receives for transit planning to go to Metro Transit. Metro Transit will select the consultant, initially pay the consultant, and request reimbursement from KATS. Once KATS receives the funds from the Michigan Department of Transportation, they will be provided back to Metro Transit. The study will be starting this fall.

Motion by the Policy Committee, ***“to support and authorize the signing of the Pass Through Agreement between the Kalamazoo Area Transportation Study and the City of Kalamazoo for a Transit Comprehensive Operational Analysis.”*** Motion approved.

NATIONAL FUNCTIONAL CLASSIFICATION SYSTEM

KATS received a letter from Oshtemo Township asking that their request to redesignate 10th Street from M-43 to H Avenue as a local street be withdrawn based on information they received on how roads receive their classification. Libby Heiny-Cogswell thanked the KATS staff for providing information on the determination and that 10th Street, based on the township’s review, functions how it is classified. She did note that she would like to see KATS conduct a haul route study for the entire county. Jon Start noted that KATS is working on identifying freight providers in the county as a part of the 2035 Transportation Plan and that there is no current plans to study truck routes.

PUBLIC TRANSPORTATION UPDATE

Carol Fricke reported that the Transportation Authority Board approved the ballot language for the November election. The language will be presented to the City of Kalamazoo residents and will be requesting .6 mills. The Kalamazoo City Commission will take action on August 3.

Bill Schomisch reported that Metro Transit is contacting all of the county jurisdictions regarding the fare increase for Metro Transit. He also reported that seven consultants submitted proposals for the Comprehensive Operational Analysis. A meeting was held to review the proposals, and he is currently researching the proposed contractor.

Jack Mekemson noted that the Kalamazoo County Transportation Authority (KCTA) set a public hearing on the 2010 budget for August 10th. The budget will identify funding for transportation service outside the Metro Transit service area. He announced that Care-A-Van and Metro Van will be combined under one service name: Metro County Connect. This will take place October 1st.

2035 TRANSPORTATION PLAN

KATS staff has been meeting with the local jurisdictions to discuss population and employment projections as a part of the 2035 Transportation Plan. The final projections will be the base for the 2035 Plan and should be sent to MDOT next month. The 2035 Transportation Plan is anticipated for completion in September 2010.

OTHER NEW BUSINESS

Susan Richardson commented that she was impressed with the downtown Kalamazoo area during the recent Michigan Transportation Planning Association (MTPA) conference held at the Radisson Hotel. Steve Stepek noted that Kathy Schultz of KATS staff worked on the conference primarily. The Policy Committee recognized her for her efforts. Jeff Sorensen commented that he was the only supervisor to attend but found it very informative.

Michelle O'Neill noted that a public meeting on the I-94 at Westnedge Avenue construction was being held at 4:00 p.m. today at Portage City Hall.

ADJOURNMENT

There being no further business, Chairperson Berkebile adjourned the meeting at 9:38 a.m.