



TO: Kalamazoo Area Transportation Study Technical Committee

FROM: Jonathan Start, Executive Director

DATE: February 2, 2012

SUBJECT: **TECHNICAL COMMITTEE MEETING
THURSDAY, FEBRUARY 9, 2012 - 9:00 A.M.
KALAMAZOO COUNTY ROAD COMMISSION
3801 EAST KILGORE ROAD**

The Kalamazoo Area Transportation Study Technical Committee will be meeting on Thursday, February 9 at 9:00 a.m. at the Kalamazoo County Road Commission, 3801 East Kilgore Road.

The following materials are included in your meeting packet:

1. Agenda for the February 9, 2012 meeting (reverse side)
2. Minutes of the January 12, 2012 meeting
3. Transportation Improvement Program Amendments

Please remember that time sheets for the months through January need to be submitted by February 15.

**TECHNICAL COMMITTEE MEETING
FEBRUARY 9, 2012
AGENDA**

1. CALL TO ORDER
2. ROLL CALL (Sign-in Sheet To Be Distributed)
3. MINUTES FROM THE JANUARY 12, 2012 MEETING (Enclosure) (**ACTION**)
4. POLICY COMMITTEE REPORT (January 18, 2012)
5. CITIZENS' COMMENTS (non-agenda items)
6. CHANGES OR ADDITIONS TO THE AGENDA
7. APPROVAL OF THE AGENDA (**ACTION**)
8. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (Enclosure)
 - a. Amendments (**ACTION**)
9. ELECTION OF VICE CHAIR (**ACTION**)
10. ESTIMATED PROJECT SUBMITTAL TO LANSING
11. PUBLIC TRANSPORTATION UPDATE
12. STATUS REPORTS
 - a. Roads
 - b. Land Use/Planning and Zoning
 - c. Complete Streets
13. AGENCY TIME SHEETS
14. OTHER NEW BUSINESS
15. ADJOURNMENT

Next Meeting: Thursday, March 8, 2012 - 9:00 a.m.



**KALAMAZOO AREA TRANSPORTATION STUDY
TECHNICAL COMMITTEE MEETING
MINUTES OF JANUARY 12, 2012**

The January meeting of the Kalamazoo Area Transportation Study Technical Committee was called to order at 9:00 a.m. at the Kalamazoo County Road Commission. Meeting attendance was recorded on the sign-in sheet.

MEMBERS PRESENT

Chris Barnes (Chair), Muhammad Arif, Andrea Augustine, John Byrnes, Dennis Durham, Chris Forth, Rick Fowler, Darrell Harden, Jim Hoekstra, Tom Hohm, Carmine Lewis, Dan Lewis, Fred Nagler, Michelle O'Neill, Steve Skalski, and Jodi Stefforia.

MEMBERS ABSENT

Lotta Jarnefelt and Cheri Lutz.

OTHERS PRESENT

Kathy Schultz, Steve Stepek, and Jon Start.

MINUTES FROM THE DECEMBER 14, 2011 MEETING

A correction was noted under the Michigan Department of Transportation Status Report. M-94 should be I-94 in the Status Report.

MOTION by Harden, SUPPORT by Fowler, "*to approve the December 14, 2011 minutes.*" Motion approved.

POLICY COMMITTEE REPORT

Jon Start reported on the December 14th Policy Committee meeting. The meeting was a chance for the committee to meet representatives of Van Buren County. David Anderson was elected Chairperson and Don Ulsh was elected Vice-Chairperson of the committee.

CITIZENS' COMMENTS - None

CHANGES OR ADDITIONS TO THE AGENDA - None

APPROVAL OF THE AGENDA

MOTION by Harden, SUPPORT by Fowler, *"to approve the agenda for the January 12, 2012 meeting."*
Motion approved.

TRANSPORTATION IMPROVEMENT PROGRAM

The following changes were presented to the Technical Committee for their action:

Additions

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2012	Public Transit	Community Ridesharing	Operation of Community Ridesharing; Purchase of specialized software for community outreach and marketing of Ridesharing Program	116	CMG					116	
Addition of Project (approved by FHWA 1/9/12) 1/18/12											
2012	Portage	Centre Ave	Intersections of Centre Ave @ Angling Rd, Moorsbridge Ave, Oakland Dr, Shaver Rd, Westnedge Ave, and Lovers Ln will be upgraded for traffic signal hardware, fiber optic interconnect and traffic signal timing optimization to coordinate for optimal traffic flow	274	CMG			66	CITY	340	
Angling to Portage Road; City of Portage; CON Phase; Addition of Project (approved by FHWA 1/9/12) 1/18/12											

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2012	Portage	Portage Rd	Intersections of Portage Rd @ Winters Dr, Milham Ave, Romence Rd, Centre Ave, Zylman Ave, and Bacon Ave will be upgraded for traffic signal hardware, fiber optic interconnect and traffic signal timing optimization to coordinate for optimal traffic flow	440	CMG					440	
Fairfield Street to Bacon Avenue; CON Phase; Addition of Project (approved by FHWA 1/9/12) 1/18/12											

Cost Change

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2014	MDOT	I-94 BL	Construct dual left turn lanes. The B and C phase CMAQ grant number is 11124	1,400	CM	192	M	158	CITY	1,750	113262
at the Drake Road intersection, City of Kalamazoo and Oshtemo Township, Kalamazoo County; CON Phase; Addition of Project Phase (pending CMAQ funding for FY 2013) 5/25/11; Move to FY 2014; Increased State Cost from \$156,844; Decreased Local Cost from \$193,156 1/18/12											

Year Change

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2012	MDOT	US-131	Resurface Carpool Lot	47	ST	10	M			57	90201
at D Avenue in Kalamazoo County; CON Phase; Increase Federal Cost from \$28,648; State Cost from \$6,352; Total Phase Cost from \$35,000; Total Project Cost from \$35,000 8/31/11; Moved to FY 2012 1/18/2012											

The CMAQ projects were recently approved by the Federal Highway Administration and therefore needed to be added to the TIP. They were previously approved prior to submittal for funding.

MOTION by Harden, SUPPORT by Arif, ***“to approve the amendments to the FY 2011 – 2014 Transportation Improvement Program.”*** Motion approved.

AGENCY TIME SHEETS

Jon Start reminded the committee that time sheets are needed to meet the match of the KATS program in 2012. Staff will be providing an update on effort submitted to date.

REVIEW OF 2011 ATTENDANCE

In reviewing the attendance for 2011, there were five agencies who did not meet the requirement of the bylaws. The Technical Committee Bylaws state that:

A voting member or their designated alternate shall attend at least seventy-five (75) percent of a calendar year's meetings or the governmental unit or agency shall relinquish that membership on the committee.

The attendance requirement was not met by:

- Kalamazoo Metro Transit
- Kalamazoo County Planning
- City of Parchment
- Village of Schoolcraft
- Kalamazoo County Transit Authority

Those who did not meet the requirement must attend 3 meetings in a row to earn back their voting membership. It was noted that the Kalamazoo County Transit Authority currently doesn't have a manager at this time.

PUBLIC TRANSPORTATION UPDATE

Carmine Lewis reported that KATS is conducting a ridership survey during 2012 for Metro Transit. The KCTA is negotiating with an Executive Director. Metro Transit and the KCTA are working on the transition plan for handing over the assets of Metro Transit to the new authority. Western Michigan University is currently operating extended night service through March 1 on 4 campus routes. The KCTA is working to plan millage rates for the renewal and identify boundaries for the new urban authority.

STATUS REPORTS

Kalamazoo County Road Commission: March lettings have been scheduled for the 9th Street project, the River Street Bridge in Comstock, and the Kalamazoo River Valley Trailway. The 11th/ON Avenue project came in over estimate, and the Road Commission is reviewing the project. The Douglas Avenue at G Avenue project will be constructed this year. Tom Hohm announced that the Road Commission received three bridge funding announcements. Funding was awarded to two Sprinkle Road bridges (over Norfolk Southern Railroad and Kalamazoo River) and on East Michigan over Comstock Creek. These will be funded in 2014.

City of Kalamazoo: The Portage Road grade inspection was scheduled for January 13. The Cork Street CMAQ project is under review for possible change in scope. A meeting to discuss the trailway connections in Kalamazoo is scheduled for January 24 from 5:00 – 7:00 p.m. at Kalamazoo City Hall.

City of Portage: The Centre Street project will be in the March letting. The replacement of the Kilgore Road Bridge over Portage Creek was funded for 2013.

Michigan Department of Transportation: A preconstruction meeting has been scheduled for Axtell Creek replacement. Concepts are being developed for the Centre Street at I-94 interchange. A stakeholder meeting will be held January 24 from 4:00 – 6:00 to discuss the I-94 at Sprinkle Road interchange.

City of Parchment: Progress is being made on the River Reach project.

City of Portage Planning: The City of Portage Thoroughfare Plan is being updated. Permits are being issued for the Kmart property on Westnedge at Mall Drive.

Complete Streets: Darrell Harden reported that the committee is working on a vision statement. MDOT has put together a presentation that outlines the Complete Streets program. A presentation is available at MDOT's website: www.michigan.gov/mdot.

City of Kalamazoo Planning: The Blakeslee property has been cleared and construction of senior housing will start this spring. Demolition of the Kalamazoo Creamery is taking place. The Kalamazoo County jail expansion is underway. Four bike lockers were installed downtown recently. A master plan meeting with Kalamazoo College will be held January 12 at 7:00 p.m.

Vice-Chairperson Stefforia took over the meeting for Chairperson Barnes.

2012 MEETING SCHEDULE

A copy of the 2012 meeting schedules for the Policy Committee and Technical Committee were distributed to the committee for their use.

OTHER NEW BUSINESS

MDOT is reviewing the Request for Proposals for the US-131/US-131BR study.

A local Rural Task Force meeting will be held in the upcoming months to look at rural projects for upcoming years.

ADJOURNMENT

There being no further business, Vice Chairperson Stefforia adjourned the meeting at 10:00 a.m.