



**KALAMAZOO AREA TRANSPORTATION STUDY
TECHNICAL COMMITTEE MEETING
MINUTES OF JUNE 9, 2011**

The June meeting of the Kalamazoo Area Transportation Study Technical Committee was called to order at 9:00 a.m. at Oshtemo Township Hall. Meeting attendance was recorded on the sign-in sheet.

MEMBERS PRESENT

Chris Barnes (Chair), Muhammad Arif, Andrea Augustine, John Byrnes, Dennis Durham, Chris Forth, Rick Fowler, Darrell Harden, Lotta Jarnefelt, Dwight Leeks, Cheri Lutz, Fred Nagler, Michelle O'Neill, Steve Skalski and Jodi Stefforia.

MEMBERS ABSENT

Dale Hein and Bill Schomisch.

OTHERS PRESENT

Jim Hoekstra, Kathy Schultz, Steve Stepek, and Jon Start.

MINUTES FROM THE MAY 12, 2011 MEETING

MOTION by Augustine, SUPPORT by Stefforia, *"to approve the May 12, 2011 minutes."* Motion approved.

CHANGES/ADDITIONS TO THE AGENDA - None

APPROVAL OF THE JUNE 9, 2011 AGENDA

MOTION by Augustine, SUPPORT by Harden, *"to approve the agenda for the June 9, 2011 meeting."* Motion approved.

POLICY COMMITTEE REPORT

Jon Start reported on the May 25th Policy Committee meeting. A public hearing was held on the 2035 Transportation Plan. No comments were made at the meeting. The plan is scheduled for adoption at the June 29th meeting. They approved the signing of the Master Agreement with the Michigan Department of Transportation and discussed the third party in-kind contributions from the local agencies. They approved the proposed amounts for the FY 2012 Unified Planning Work Program (UWP) as presented.

CITIZENS' COMMENTS - None

TRANSPORTATION IMPROVEMENT PROGRAM

The following amendments were requested:

Additions

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2012	Portage	Centre Avenue	Reconstruct existing pavement with 4" Hot Mix Asphalt cold milling and repaving including spot curb and gutter replacement, drainage structure reconstruction; ADA sidewalk ramp installations	546	STUL			271	CITY	817	
Oakland Drive to Shaver Road; CON Phase; City of Portage; Addition of Project 6/29/11											
2011	MDOT	I-94 EB	Improve HMA pad and install new Permanent Intermittent Truck Weigh Site (PITWS)	6	ST	1	M			7	113787
at the Oshtemo Truck Parking Site in Texas Township; PE Phase; Addition of project 6/29/11											
2012	MDOT	I-94 EB	Improve HMA pad and install new Permanent Intermittent Truck Weigh Site (PITWS)	55	ST	12	M			67	113787
at the Oshtemo Truck Parking Site in Texas Township; CON Phase; Addition of project 6/29/11											
2012	MDOT	M-331	Bridge/culvert replacement, approaches, road and sidewalk improvements, sewer relocation, tree removal	1173	ST	243	M	17	CITY	1433	106677
Over Axtell Creek in Kalamazoo County; CON Phase; Identified as Illustrative by MDOT 6/30/10; Moved from FY 2011, Increased Federal Cost from \$1,153,123, Increased State Cost from \$223,739, Reduced Local Cost from \$31,964, Increased Total Project Cost from \$1,541,333 5/25/11; Moved from Illustrative List to Project List 6/29/11											

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2013	MDOT	I-94 BL	Construct new carpool lot	11	ST	2	M			13	113576
at Stadium Drive and 11th Street, Oshtemo Township, Kalamazoo County; ROW Phase; Addition of project 6/29/11											
2013	MDOT	I-94 BL	Reconstruct roadway, no widening	411	NH	91	M			503	113129
east of Seneca to east of Rambling Road, city of Kalamazoo, Kalamazoo County; PE Phase; Addition of project; Construct in 2016 6/29/11											
2013	MDOT	I-94 BL	Reconstruct roadway, no widening	8	NH	2	M			10	113129
east of Seneca to east of Rambling Road, city of Kalamazoo, Kalamazoo County; ROW Phase; Addition of project; Construct in 2016 6/29/11											
2013	MDOT	US-131 NB	HMA improvements and installation of new PITWS	5	ST	1	M			6	113803
at the Sugarloaf Truck Parking area in the City of Portage; PE Phase; Addition of project 6/29/11											
2014	MDOT	US-131 NB	HMA improvements and installation of new PITWS	58	ST	13	M			70	113803
at the Sugarloaf Truck Parking area in the City of Portage; CON Phase; Addition of project 6/29/11											

Deletion

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2012	Portage	Romence Rd Pkwy	Reconstruct with 4" overlay; spot curb and gutter repair								110406
Lovers Ln to Sprinkle Rd; CON Phase; City of Portage; Delete project from TIP; STUL allocation to Centre Avenue Project 6/29/11											

Cost Change

Year	Responsible Agency	Project Name	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MDOT Job No.
2012	KCRC	Kalamazoo River Valley Trail	Nonmotorized Path (Segment 4B)	534	STE			843	CNTY	1,376	113814
River Street to 35th St (Galesburg); CON Phase; Kalamazoo County Road Commission; Addition of project with continuation of Segment 4A with new limits and remaining funds; Construction in 2012 5/25/11; Increase Local Cost from \$778,000 6/29/11											

The City of Portage is requesting that the Centre Avenue project replace the Romence Road Parkway project in FY 2012 due to the road conditions on Centre Avenue.

MOTION by Harden, SUPPORT by Stefforia, *“to approve the amendments to the FY 2011 - 2014 Transportation Improvement Program.”* Motion approved.

UNIFIED PLANNING WORK PROGRAM

An amendment request is going to the Michigan Department of Transportation for the addition of effort from Kalamazoo County Planning on the countywide GIS project recently finished. The project amount is still being developed, with the match amount being approximately \$20,000. Once KATS staff has determined that amount, MDOT will be asked to approve of the additional third party effort in the FY 2011 Unified Planning Work Program.

MOTION by Jarnefelt, SUPPORT by Fowler, *“to approve the amendment request for additional third party contributions to the FY 2011 Unified Planning Work Program.”* Motion approved.

Staff provided the committee with the FY 2012 Unified Planning Work Program (UWP) budget. The budget includes the study of the US-131/US-131 Business Route Interchange and the Oshtemo Township Circulation Study. The High Priority funds for the US-131/US-131 Business Route Study was included in FY 2012 since all of the obligated funds will not be expended in FY 2011. The Policy Committee will be approving the budget at the June 29th meeting. An amendment may be processed after October 1 to include additional third party in-kind contributions from the townships.

Jodi Stefforia expressed concern about the number of hours programmed for Oshtemo Township for FY 2012. She noted that the hours will not be completed if the Oshtemo Township Circulation Study is not completed in FY 2012. Staff will work to get the study completed during the year.

MOTION by Forth, SUPPORT by Nagler, *“to approve the FY 2012 budget for the Unified Planning Work Program pending approval by the Kalamazoo Area Transportation Study Policy Committee.”* Motion approved. One opposed.

2035 TRANSPORTATION PLAN

The Policy Committee held a public hearing on the 2035 Transportation Plan on May 25. No public comments were made at the meeting and no significant changes were presented. Comments received prior to the public hearing were incorporated into the Freight and Non-Motorized chapters. Staff will also be addressing ADA accessibility beginning in FY 2012.

MOTION by Harden, SUPPORT by Augustine, *“to recommend Policy Committee approval of the 2035 Transportation Plan.”* Motion approved.

PROJECT PRIORITIZATION PROCESS

The subcommittee met recently to discuss the inclusion of freight into the project prioritization process. They will be bringing their recommendations to the Technical and Policy Committees in the upcoming months.

STATUS REPORTS

Public Transportation - No report.

Kalamazoo County Road Commission: 12th Street from D Avenue to the north county line is under construction, as is Sprinkle Road from S Avenue to Zylman. The ON Avenue / 11th Street project has a grade inspection scheduled. The Milham/12th/Texas roundabout will be starting soon. A scoping meeting was held on the Nichols Road project. A meeting was held to discuss 9th Street north of KL Avenue and plans for the improvement project.

City of Kalamazoo: The Portage Road project has been completed, along with the Mills Street CMAQ project. The Douglas Avenue project came in 5% over the engineer's estimate. The Balch Street project bid is scheduled for August.

City of Portage: The Oakland Drive, Westnedge Avenue, and Portage Road projects will start June 20th.

City of Parchment: Phase 1 of the demolition of the River Reach project has been completed.

Kalamazoo County Planning: Kalamazoo County will be conducting an aerial flyover in 2012. They are working on the zoning layers for the County's GIS map. Kalamazoo County also has brownfield funding available for assessment work.

Oshtemo Township: The Oshtemo Township Master Plan will be adopted at the end of the month. A study of the corner of Drake Road and Stadium Drive is being conducted to look at land use.

City of Kalamazoo Community Planning: There was a recent announcement of a new high rise building on the corner of Rose Street and Michigan Avenue. The building will be mixed use, with residential and retail. The EPA is looking at PCB removal work along Portage Creek as a part of the Portage Creek relocation project.

City of Portage Planning: The city recently approved a business sign ordinance. The City of Portage will be updating their Master Plan in the upcoming months.

Michigan Department of Transportation: Westnedge Avenue from Kilgore to Michigan Avenue will be paved this summer. Paving should be completed by July 4th. Work continues on the I-94 at Westnedge interchange project. A new paving project on I-94 from the Kalamazoo County line to 12th Street will be added to the Transportation Improvement Program soon.

Complete Streets: Darrell Harden reported that the committee has not met recently. They are currently developing the boundaries for the project to design a Complete Streets policy.

AGENCY TIME SHEETS

Kathy Schultz reminded the committee that time sheets are due by the 15th of the month. She provided the agencies with an update of time sheets submitted to date.

OTHER NEW BUSINESS

The Congestion Mitigation Air Quality project to fund bike lockers/shelters was approved by Federal Highway Administration recently.

ADJOURNMENT

There being no further business, Chairperson Barnes adjourned the meeting at 10:18 a.m.